# Sample Course Outline

# Working Effectively with India



# **Course Content**

Welcome, Introduction and Agenda

# **Understanding Key Cultural Values**

Brief History	Civilisation 5000+ years (Video clips & maps) British influence 300+ years Since Independence 1947	
	Rapid progress in one generation	
Geography	Land, Climate, Resources	
People	Identity / Diversity / Languages / Dialects	
	Sophisticated "New Indians"	
	Urban middle class, under-educated rural poor	
Religion	Hindus, Muslims, Sikhs, Buddhists, Christians	
	Beliefs and Value Systems	
	Philosophy / Astrology	

#### **The Indian Mindset**

- How do Indians see you in general and as business people?
- How do you see your Indian partners?
- Indian underpinning influences and behaviours
- Lifestyle and aspirations

### **Ready for Business**

- Building relationships
- Courtesy, generosity and hospitality
- Dealing with personal questions
- Trust
- Patience
- Time: deadlines and schedules; dealing with Indian "stretchable" time

#### Getting down to business

- The role of the individual within the organisation, family and society
- Preferred leadership styles: deference for age and seniority, outward signs of demonstrating respect for seniors, establishing credibility
- Punctuality, reprioritisation, multi-tasking
- Time expectations of the Western business professional
- Decision-making, commitment, fatalism
- Negotiation
- Presentations

### **Communicating in India**

- English language skills and the rise of "Hinglish"
- Interpreting indirect language
- The multiple meanings of 'yes'
- Avoiding saying 'no'
- Understanding silence
- Humour, sarcasm, irony and self-deprecation

# Meeting and greeting

- Naming conventions and titles
- Business cards
- Rhythm of business work week, religious and cultural holidays
- Etiquette face to face and on the telephone

# **Business and socialising**

- Gift-giving
- Business dinners
- Hosting Indians in the UK

# Conclusion

Final tips, questions and round up.

# What our Clients say about this course...

"Engaging Trainer. Clear understanding / insight into the subject, seemed genuinely interested in what we wanted to get from the course/ how it applied to our roles." Royal Society of Chemistry

*"Excellent day, very informative, will come in handy in the future, when dealing with India."* Edrington Group

"Very well-run training day. Entertaining and packed with information." Sentec

"Thank you for this wonderful course. The content was so interesting and completely relevant to the work/ relationships we hold. I will definitely be applying all that I have learned today, day to day both in work and outside." BNP Paribas

*"Gave me important advice on how to approach a different culture."* Honda